

## **Worth Parish Council**

### **Minutes of the Copthorne Neighbourhood Plan Sub Committee Wednesday, 12<sup>th</sup> June 2019 at 10.30hrs**

**Present:** Cllr Phillips (Chairman) Mr Livesey  
Cllr Casella Mr Woodward  
Cllr Dorey Mr Metcalfe (consultant)  
Mrs J Nagy (Clerk)  
Mrs T. Cruickshank (Administrator)

**Also Present:** Cllr Ian Gibson  
Mr Andrew Metcalfe, Squires Planning

#### **1 Election of Vice Chairman**

The Chairman proposed Cllr Dorey; seconded by Mr Livesey and agreed by all present.

#### **2 Public Question Time**

Cllr Gibson reported that he is producing a series of papers on the Crawley Down Neighbourhood Plan, with the intention that it deviates as little as possible from the original.

The Crawley Down survey had a response of 38% and has provided a good evidence base for future work.

He attended a Rural Housing event where it was advised that Section 106 agreements could include a requirement for land to be set aside in a development for housing for local need, perhaps via a Community Land Trust. He reminded those present of the deadline of December 2019 for applying for grant funding from the Government for CLTs and said that Crawley Down hoped to get a bid in before the cut off.

Perhaps Copthorne could consider a policy that requires a development to have 30% affordable housing in place as per the Local Plan, with the opportunity to either pass these houses on to the Parish Council, or to give the Parish Council the land so it can develop its own affordable housing scheme.

Cllr Dorey asked if CLT housing would count towards the parish allocation; Cllr Gibson said that it would.

#### **3 Apologies**

Apologies were NOTED from Cllrs D. Curzon and J. Curzon

Absent: None

#### **4 Declaration of Pecuniary and Other Interests**

There were no declarations of interest at this point in the meeting.

#### **5 Minutes**

It was proposed by Cllr Phillips seconded by Mr Livesey and agreed by all present that the minutes of the Copthorne Neighbourhood Plan Sub Committee meeting held on 16<sup>th</sup> January 2019 were a true and correct record.

#### **6 Chairman's Announcements**

The Chairman had no announcements.

## 7 Correspondence

Cllr Phillips brought to members' attention the recently received Heritage Survey from AECOM.

## 8 Crawley Down Neighbourhood Plan

The Clerk reported that the Crawley Down Sub Committee met on 12th March, where the results of the recent Housing Survey were presented. Key outcomes were:

- a need to better define 'Homes for older people'.
- identify alternative options to improve the existing Sustainability Objectives.
- to examine why the previously preferred policy led approach has not delivered the expected outcome.
- present survey results to the community once final data has been analysed.

**At this point, the Chairman raised Standing Orders to allow Cllr Gibson to speak; agreed by all present.**

Cllr Gibson reported that Crawley Down is currently considering a site selection exercise for the 94 homes identified as meeting local need.

Crawley Down is looking at adopting the Turners Hill Neighbourhood Plan parking policy, which is two parking spaces per two bed home, then one additional space per additional bedroom thereafter.

It is also looking at changing references to "2/3 bed homes" to "2 bed homes" as that would better fit local identified need. Of the 350 homes built in Crawley Down, only 24 were two bed homes, 12 of these for sale on the open market, 12 as rental properties.

Cllr Gibson advised that the next meeting of the Advisory Sub Committee would be in July/August, and it was hoped that consultation on the next stage would commence at the Crawley

Members NOTED this information.

**Standing Orders were reinstated.**

## 9 Review Action Plan to date

It was proposed by Mr Metcalfe that the committee could choose to remove site selection from the plan. This could speed up the process, currently all but of the sites that came forward in the Call for Sites in the Copthorne area have been excluded and removing the site selection element would free up time and resources to research other areas of the neighbourhood plan.

Mr Woodward commented the plan had to be robust enough to stand up to MSDC and queried if the plan would lose control to MSDC without site selection.

Councillor Phillips proposed to remove site selection from the neighbourhood plan, seconded by Cllr Dorey and agreed by all present.

It was therefore RESOLVED that the Sub Committee would recommend to Full Council that the decision to remove site selection from the Copthorne Neighbourhood Plan be ratified.

After discussion, it was agreed that

- the neighbourhood plan administrator would prepare a document identifying open spaces and community facilities within the neighbourhood plan area
- that needs to be a sound set of evidence-based options to confirm the direction of the plan. Cllr Dorey will speak with Ms Cooper who uploaded the original documents from the neighbourhood plan, to confirm the Sub Committee has all the relevant documents. The committee can then assess any gaps in the data and review as necessary.

## 10 Copthorne Neighbourhood Plan Survey

Discussion took place as to the content and layout of the survey. The Neighbourhood Plan

Administrator will incorporate the amendments and re-circulate it for approval by members.

It was agreed that the Sub Committee go ahead with the Copthorne Housing Survey regardless of whether or not the neighbourhood plan included site selection.

The suggestion of using local groups such as The Scouts/ Guides and NTC was put forward as a solution to distributing the survey. The Clerk and Neighbourhood Plan Administrator will look into this.

Mr Metcalfe suggested posting on Social Media and in the village magazines to make the community aware the Survey was being distributed, hopefully ensuring a good return.

The hope was to have the survey out by Mid July with a last return date sometime in August.

## **11 Heritage and Character Assessment**

All present agreed they would read the report received from AECOM by the next meeting

## **12 Date of next meeting**

The next meeting of the Copthorne Advisory Sub Committee will be held on 1<sup>st</sup> July 2019.

*The Meeting closed at 12.25pm.*

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_