

**Worth Parish Council**  
**Minutes of the Planning and Highways Committee Meeting**  
**15th April 2019 at 19:30hrs**

**Present:** Cllr Hitchcock (Chairman) Cllr Blakemore (Vice Chairman)  
Cllr Anscorb Cllr Casella  
Cllr Coote Cllr Larkin  
Cllr Phillips Cllr Webb  
Miss Vaughan (Assistant Clerk) 6 members of the public

**234. Public Question Time**

The Chairman welcomed all present to the meeting, then highlighted the housekeeping rules – there is no fire drill planned this evening. Should an alarm sound, please make your way to the car park via the stairs. Do not use the lift. He requested that mobile phones be put on silent.

No member of the public wished to speak at this point of the meeting.

Cllr Coote suggested that the Clerk write to The Hub management and ask them to look into the parking situation, as Cllrs are unable to park in the car park. It was noted that several cars, including Cllr Gibson's, had been vandalised when parked on the road. Cllr Coote suggested that the pavement be removed and that car parking spaces be added to that side.

**235. Apologies**

Reasons for absence were noted and accepted from Cllr Dorey.

Cllr Gibson was marked as absent.

**236. Declarations of Disclosable Pecuniary and Other Interests**

There were no declarations of interest at this point of the meeting.

**237. Minutes**

It was proposed by Cllr Anscorb, seconded by Cllr Casella and agreed by all present that the Minutes of the Planning & Highways Committee meeting held on 25th March 2019 were a true and correct record.

**238. Chairman's Announcements**

The Chairman had no announcements; however, Cllr Coote mentioned the proposed alteration of the hairdresser's in Crawley Down to a café as he had received a number of complaints. He asked that the parking matter be addressed by a site visit from WSCC Highways.

Cllr Hitchcock stated that this issue had already been dealt with.

**239. Update on Mid Sussex District Council Planning Committee meetings**

- a) District Planning Committee – April 17th 2019 at 14:00 hrs. Cancelled
- b) Planning Committee A – No meetings scheduled
- c) Planning Committee B – April 25th 2019 at 19:00 hrs. Cancelled

Councillors NOTED this information.

## 240. Planning Decisions from Mid Sussex District Council

Reference	Address	WPC	MDSC
DM/18/4926	Sandhill Farm Sandhill Lane Crawley Down RH10 4LE	Noted	Approved
DM/18/5105	Dukes Head Turners Hill Road Crawley Down RH10 4HH	Support	Approved
DM/19/0438	20 Beechey Close Copthorne RH10 3LS	Support	Approved
DM/19/0092	Jasper Wood Cuttinglye Road Crawley Down RH10 4LR	Support	Approved
DM/18/4890	Touchwood Cuttinglye Road Crawley Down RH10 4LR	Support	Approved
DM/18/4626	Firs Farm Copthorne Common Road Copthorne RH10 3LF	Object	Refused

Councillors Noted these decisions.

## 241. Appeals

The following appeal has been lodged:

Appeal ref	Planning Ref	Site	Proposals
AP/19/0029	DM/18/4626	Firs Farm Copthorne Common Road Copthorne	Erection of 54 dwellings

Councillors Noted this information.

## 242. Heathy Wood Development

The Clerk reports that there are still issues with proposed works to the junction of Elger Close and the proposed footpath from that junction up Brookhill Rd, as some of these works are on private land. The project is being managed by Surrey Highways and not WSCC. The Clerk is liaising with all parties and has offered the South Room as a meeting venue for the developers and residents, costs of which to be charged to the developer.

Cllr Blakemore stated that he had witnessed a construction vehicle turning right, however, no entry signs have now been put in place.

Cllr Phillips noted that there was a St Modwen Liaison Group meeting on 9th May.

[Cllr Larkin arrived at 19:37.]

## 243. Community Land Trust

Cllr Hitchcock suggested that a team of Councillors is put together. Cllr Hitchcock noted that, along with himself, Cllrs Coote, Phillips and Web had shown interest but that there were another two spaces for any Cllrs interested in joining the team.

Cllr Hitchcock stated that the team would report back to Full Council on making a grant application. The grant application will be submitted to the CLT by 19th December 2019.

It was noted that Cllr Blakemore had already done some building costing.

Cllr Hitchcock proposed to start work on the CLT application in May, after the elections and noted that, in the Crawley Down Housing Surveys, ninety six percent were in favour of CLT.

## 244. Planning Compliance

### Earth bund at Keeper Knights

The Assistant Clerk has obtained an update from Andy Clarke at MSDC. The earth bund enforcement rectification has been passed to WSCC. MSDC asked for an update on Tuesday, 9th April and advised that the issue should be rectified within a month.

Councillors NOTED this information.

## **245. Updates on the Mid Sussex District Plan**

None.

## **246. Highways Issues**

Carriageway repairs in Turners Hill Rd

Notification of road closure on the Turners Hill Rd from the Dukes Head roundabout to Wychwood Place was received for the 20th March. However, no works apparently took place, and the Clerk queried this with WSCC Highways.

It appears that some work did take place on 20th March, but they were unable to complete the works due to clashes with traffic lights further up the road. It is intended that works will be completed at future date, but there is currently no indication of when this will be.

Councillors NOTED this information.

Cllr Anscomb noted that the pot holes in the Turners Hill Road, B2028, are awful.

Cllr Field noted that the condition of Antlands Lane, at the end of Shipley Bridge Road, is poor and asked the Assistant Clerk to report this to Tandridge District Council.

Cllr Casella noted that Copthorne Bank Eastbound side is subsiding. The Assistant Clerk reported that she has been in contact with Clive Buckler of WSCC Highways, who stated that the road did not yet meet the required specification for repair.

Cllr Hitchcock is to draft a letter to Mr Buckler, asking for the specification on repairs to roads and footpaths.

Cllr Casella noted that the fence between Erica Way and the A264 is still down, having been blown down, enabling onlookers to view see into the bedrooms of homes in Erica Way from the roundabout. He noted that the developers were going to replace the fencing. The Assistant Clerk will chase this up.

## **247. Applications in Neighbouring Parishes**

Cllr Hitchcock advised that an Environmental Impact Assessment screening opinion had been lodged at Tandridge District Council, ref 2019/548/EIA, relating to c 360 homes, and c 7,000 of commercial development.

This site is just to the north of Borers Arms commercial park, and it seems as though access to the site might be from Borers Arms Road.

Cllr Field noted that WSCC had replied to the consultation, saying that they would be supportive if CIL monies were forthcoming.

Cllr Phillips noted that one entrance of the development proposed to go through Borers Yard, meaning that the proposed development would be in Tandridge, with access roads through our Parish.

Cllr Field noted that the Boundary Commission looked favourably on moving the boundary.

Cllr Hitchcock stated that WPC would comment on this application and suggested that he draft a consultation response.

## 248. New Planning Applications

<p><b><u>DM/18/4321</u></b></p> <p><u>Land West Of Copthorne Copthorne Way Copthorne</u></p> <p>Reserved Matters application for the approval of the layout, scale, appearance, landscaping, and internal access for residential phases 1 and 2 pursuant to condition 1 (reserved matters) of outline planning permission 13/04127/OUTES, comprising 303 residential dwellings, public open space, car parking, and associated infrastructure works. Amended plans received 22/03/2019 showing revisions to the elevational design of dwellings within phase 1.</p>	<p>The Committee would like Cllr Hitchcock to draft a response in liaison with Mike Livesey.</p>
<p><b><u>DM/18/4676</u></b></p> <p><u>Greenacre Copthorne Common Road Copthorne RH10 3LA</u></p> <p>Erection of detached chalet bungalow within grounds. Additional information received in respect of highways (17.01.2019), trees (31.01.2019) and biodiversity report (26.03.2019).</p>	<p>Support the view of the Tree Officer.</p>
<p><b><u>DM/19/0537</u></b></p> <p><u>Chestnut Lodge Furnace Farm Road Furnace Wood RH19 2PU</u></p> <p>Retrospective application for the erection of a portacabin to be used as a staff room and waiting area for the Pet Cemetery and Crematorium, with disabled access and toilet facilities, together with the erection of 3 cabins for occasional use as reception areas for customers of the Pet Cemetery and Crematorium (Amended plans received 27 and 28 March 2019)</p>	<p>Support.</p>
<p><b><u>DM/19/0782</u></b></p> <p><u>59 Forest Close Crawley Down RH10 4LU</u></p> <p>Proposal to move existing fence out to the edge of the pavement and include a 1m strip of grass within the garden. Also make an additional car parking space on the northern perimeter of property.</p>	<p>Object until boundary issues have been clarified.</p>
<p><b><u>DM/19/0821</u></b></p> <p><u>Rosedale And Kitsbridge Cottage Copthorne Road Copthorne RH10 3PE</u></p> <p>Change of use to combine 2 semi-detached houses into one detached house. Proposed first floor rear extension, new front porch and alterations.</p>	<p>Support Officer's decision.</p>
<p><b><u>DM/19/0849</u></b></p> <p><u>Greensteads Sandy Lane Crawley Down RH10 4HR</u></p> <p>New porch roof/balcony with glass balustrade and garage extension to include new first floor with two dormers to the front and full width dormer to the rear. (Amended red line block and location plan received 13.03.2019)</p>	<p>Support, subject to a non-severance clause being added.</p>

<p><b><u>DM/19/0902</u></b></p> <p><u>7 Roffeys Close Copthorne RH10 3QY</u></p> <p>Single storey rear extension.</p>	<p>The Committee was unable to consider this application as the information and plans supplied are inadequate. The Committee requests more detailed so that it might properly consider the application.</p>
<p><b><u>DM/19/0996</u></b></p> <p><u>11 Grange Road Crawley Down RH10 4JT</u></p> <p>Proposed conservatory to rear elevation.</p>	<p>Support.</p>
<p><b><u>DM/19/1005</u></b></p> <p><u>Land Adjacent To Sandhill House Sandhill Lane Crawley Down RH10 4LD</u></p> <p>Variation of condition 2 relating to planning reference DM/16/5028 to amend the approved scheme with revised plans.</p>	<p>Standing Orders were suspended at 20:10</p> <p>Mr Paul Watson, the owner of the land gave a presentation on the planning application. He described the high-specification energy-efficient design of the proposed property and noted that the glass would be tinted. The entrance had been moved to create a safer access and the house had been moved into the centre of the plot so that it is hidden by trees.</p> <p>Standing Orders were re-instated at 20:17</p> <p>Support.</p>
<p><b><u>DM/19/1046</u></b></p> <p><u>Lake House Cuttinglye Road Crawley Down RH10 4LR</u></p> <p>Remove existing car port and erect a detached double garage with a glazed link between proposed garage and existing house. Re-aligned new access and new egress. New front boundary wall with solid gates.</p>	<p>Support.</p>
<p><b><u>DM/19/1283</u></b></p> <p><u>Fagus 65 Newtown Copthorne RH10 3LX</u></p> <p>Detached garage.</p>	<p>Support.</p>
<p><b><u>DM/19/1303</u></b></p> <p><u>Owlswood Felcot Road Furnace Wood RH19 2PX</u></p> <p>T1,T2,T4,T5,T7,T9,T12,T13,T14,T15, T17- Fell Dead Trees , T11 - Remove both split limbs back to source, T16-20% thin on pool side.</p>	<p>No Arboricultural report has been included, and therefore, the Committee has no evidence to state that the trees need felling. The Committee asks that the Tree Officer investigate.</p>

**249. Consideration of items for inclusion on future agendas**

There were no further items.

**250. Date of the next meeting**

The next Planning and Highways Committee Meeting will be held on Monday, 29th April 2019 after the Full Council meeting.

*Meeting closed at 20:25 hrs*

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_