

## Worth Parish Council

### **Minutes of the Copthorne Neighbourhood Plan Advisory Sub Committee June 13th 2017 at 18.15hrs**

**Present:** Cllr Blakemore (Chairman) Cllr Curzon  
Mr Hanks Cllr Field  
Mr Lord Cllr Phillips  
Mr Woodward  
Mrs J Nagy No Members of the Public

#### **1 Election of Vice Chairman**

The Chairman invited nominations for the position of Vice Chairman.

It was proposed by Cllr Field seconded by Cllr Curzon and agreed by all present that Mr Mike Livesey would be elected Vice Chairman of the Sub Committee

#### **2 Public Question Time**

There were no members of the public present

#### **3 Apologies**

Apologies were NOTED from Cllr Casella and Mr Livesey

The Chairman advised that Mr Hampson had resigned from the Sub Committee

#### **4 Declaration of Pecuniary and Other Interests**

There were no declarations of interest at this point in the meeting.

#### **5 Minutes**

It was proposed by Mr Lord seconded by Cllr Field and agreed by all present that the Minutes of the meeting held on 23rd May 2017 were a true and correct record

#### **6 Chairman's Announcements**

The Chairman advised that Mr Livesey and the Clerk had met with the Practice Manager at Pound Hill Surgery, the parent surgery to Copthorne. It appears that there is no capacity to take on more patients. It was the NHS which vetoed plans to build a new surgery on the St Modwen's development, and the Clerk will be suggesting to the Council that it lobbies its MP Jeremy Quin on the matter.

Mr Hanks said that there were rumours that Copthorne Surgery would close; the Clerk advised that this is not the case.

#### **7 Correspondence**

There was no correspondence to report.

#### **8 Professional Assistance**

The Sub Committee had previously considered employing consultants to assist it with writing the Plan.

Martin Carpenter of EnPlan is quoting £125 an hour, as is Planning Consultant Elizabeth Ashcroft. The Clerk is unable to find a business contact for Ms Ashcroft, and it is believed that she may have retired.

The Clerk circulated information from Chris Carey a Chartered Surveyor with whom she had worked in her previous Council. Mr Carey has been involved with neighbourhood planning for the past 3 year period advising both parish councils and landowners/developers and currently works as an independent consultant. He feels that he can add considerable value to the neighbourhood planning process as an experienced property professional acting as an intelligent client advisor and facilitator/enabler. His rate would be £50 per hour.

It was AGREED that Mr Carey would be invited to the next meeting to discuss and agree a remit for his possible employment.

Mr Lord said that once the Plan is finalised, he would recommend that a legal professional read it to ensure that the phraseology and terminology was clear, as at the recent Planning Inquiry in relation to the Crawley Down Neighbourhood Plan, debate had taken place over individual words.

### **Mr Woodward arrived at 7.45pm**

The Clerk asked if Copthorne had received any grant funding from Locality, however, members were unsure.

It was agreed that the Clerk would ascertain if any funding had been received, as up to £9000 was available, and if not, would commence the process.

## **9 Review Action Plan to date**

Responses to Policies COP03, COP04 including sub sections and COP10 were discussed and agreed. The Clerk is to prepare an updated version of the Summary Document, but is ensure that all previous versions are saved.

It was agreed that with regard to protection for buildings of merit, the terminology would be changed to "Heritage Assets" which would allow for other assets such as land and bridges to be included.

The Clerk will prepare a short questionnaire to ascertain what other land or structures should be included on this list, and would promote this at the Copthorne Carnival.

It was agreed that the issue over land ownership raised by Copthorne Golf Club would be passed back to Mid Sussex District Council, who had supplied the original map.

## **10 Housing & Business Survey**

Cllr Phillips and Mr Woodward had prepared a draft of the survey which was circulated. At the suggestion of the Clerk two questions had been included to ascertain if people were running a business from home, and whether they hoped to move into start up premises in the near future.

The survey is to go out as the centre pages of the Copthorne Magazine; the Clerk is to draft a "front page" for the insert, including photos taken at the upcoming Carnival

## **11 Date of next meeting**

It was agreed that the next meeting would be Monday, 3rd July at 6.00pm in the South Room.

*Meeting closed at 20:15 hrs*

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_