

Issued: 10th September 2019

Notice of Meeting

You are hereby summoned to the **Full Council Meeting** of Worth Parish Council to be held in the South Room, at the Parish Hub, Borers Arms Rd, Copthorne on **Monday 16th September 2019** when the following business will be considered and transacted.

Mrs. J. Nagy
CLERK TO THE COUNCIL

AGENDA

- 1. Public Question Time – 15 minutes** – to receive and act upon if considered necessary, comments made by members of the public.

The public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement and it would be appreciated to be kept short, to maximise the time for other questions. The chairman will call the question from those who are indicating that they wish to speak.

- 2. Apologies** – to receive and approve apologies for absence
- 3. Declarations of Disclosable Pecuniary and Other Interests** – to receive any declarations of interest from Councillors.
- 4. Minutes** – to discuss, amend if necessary and thereafter approve the Minutes of the Council meeting held on Monday, 29th July 2019
- 5. Chairman's Announcements** – to receive any announcements by the Chairman of the Council.
- 6. Co-option of Parish Councillors** – to consider co-opting two councillors to fill the vacancies in Copthorne Ward.
- 7. Correspondence & Action List-** to note correspondence received, and resolutions acted upon since the last meeting
- 8. Committees** – to report and if necessary, approve the Minutes including recommendations as a true and correct record of the following Committee and Sub Committee Meetings:
 - Planning & Highways Committee 29th July and 19th August 2019**
Date of next meeting: 30th September 2019
 - General Purposes and Finance Committee 15th July 2019**
Date of next meeting: 30th September 2019
 - HR Committee Meeting 11th September 2019**
Date of next meeting: When required

- 9. Working Party Reports** – to receive and note the reports of the following Working Party meetings:
- Community Land Trust, 7th August 2019
 - Copthorne Neighbourhood Plan, 12th August and 2nd September
 - Infrastructure Working Party 9th September
- 10. District Councillors’ Report** – to receive a report from District Councillors
- 11. Financial Regulations** – following the NALC update, to receive, consider and adopt revised Financial Regulations
- 12. Accounts** - to receive and approve expenditure lists and report on current financial situation, and to discuss and approve other financially related matters if necessary
- 13. Vision Plan Update** – to receive an update on progress so far on the Vision Plan, and to agree future action if required
- 14. Review of Policies** – to review the following policies:
- Fixed Asset Capitalisation Policy
 - Grant Policy
 - Investment Policy
 - Training Policy
- 15. Policing** – to receive and note crime statistics for Copthorne, Crawley Down and Turners Hill from August 2018 to July 2019
- 16. Council Land and Buildings** – to consider, discuss and comment upon matters relating to Council owned or leased land and buildings
- 17. Assets of Community Value** – to receive an update as to the re-registration of parish Assets of Community Value, and to consider first registration of the following community assets:
- In Copthorne:** The Lych Gate, Village Hall, Social Club, Scout HQ, Guide HQ, Delmar Morgan Institute, Parish Hub, St John the Evangelist Church, Village Green, Humphry’s Field, Recreation Ground, Rowfant House, Old Hollow Fishery, Copthorne Golf Course and buildings, Copthorne Hotel and The Gables
- In Crawley Down:** Crawley Down Scout Hut, Burleigh Wood, The Haven Centre, Crawley Down Village Hall, The Glebe Centre and Crawley Down Post Office
- Plus any other that Councillors suggest at the meeting.
- 18. Reports from representatives attending outside meetings** – to receive and note reports from Councillors and the Clerk in relation to any meetings attended on behalf of the Council
- 19. Personnel*** - to receive and approve the recommendations of the HR Committee, from its meeting of 11th September
- 20. Consideration of items for inclusion on future agendas** – to consider and agree items for inclusion on a future agenda.
- 21. Date of the next meeting** – Monday, 14th October 2019

ALL MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND, AND ARE WELCOME AT ALL MEETINGS

***The press and public may be excluded from this item in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s1 due to the confidential nature of the matter to be discussed**