

WORTH

Parish Council

Clerk to the Council
Jennifer Nagy

Council Offices

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To: Members of the General Purposes & Finance Committee

Notice of Meeting

You are hereby summoned to the **General Purposes and Finance Committee** meeting of Worth Parish Council. To be held at 1st Floor, The Parish Hub, Borers Arms Road, Cophorne, on **Monday, 10th June 2019** commencing at 7.30pm

Mrs J. Nagy
CLERK TO THE COUNCIL

AGENDA

1. **Election of Vice Chairman** – to elect a Vice Chairman for this Committee
2. **Public Question Time** – 15 minutes – to receive, and act upon if considered necessary, comments made by members of the public.

Members of the Public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement and it would be appreciated to be kept short, to maximise the time for other questions. The chairman will call the question from those who are indicating that they wish to speak.
3. **Apologies** – to receive and approve apologies for absence.
4. **Declarations of Disclosable Pecuniary and Other Interests** – to receive any declarations of interest from Councillors.
5. **Minutes** – to approve the Minutes of the General Purpose & Finance Committee meeting held on 15th April 2019
6. **Chairman's Announcements** – to receive any announcements by the Chairman of the General Purpose & Finance Committee.
7. **Correspondence & Action lists** – to note correspondence received and actions completed since the last meeting
8. **Accounts & Financial Matters** - to receive and approve expenditure lists and report on current financial situation to 31st May 2019 and to consider and approve other financially related matters if necessary, including:
 - Provision of tablets for councillors
 - Review of HR policies
9. **Draft 2018/2019 Annual Return** – to receive and note the draft Annual Return, and the Internal Auditor's report, prior to formal approval at the Council meeting on 24th June 2019

- 10. Council Premises and Land**** – to discuss and comment upon matters relating to Council-owned, leased or managed land and buildings, including:
- To consider granting permission for the Copthorne Social Club to use Copthorne Recreation ground for a charity event on Saturday 20th July from 2pm to 7pm
- 11. Personnel**** - to receive an update in relation to the recruitment of an Assistant Clerk
- 12. Consideration of items for inclusion on a future agenda** – to consider and agree items for inclusion on a future agenda.
- 13. Items for a future agenda** – to discuss and agree items for a future agenda
- 14. Date of the next meeting:** Monday, July 15th 2019 at 19.30 hrs.

****The press and public may be excluded from this item in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s1 due to the confidential nature of the matter to be discussed**

ALL MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND, AND ARE WELCOME AT MEETINGS